

Cooplet & Co.

Catering & Events

What Happens Next?

Thank you for taking the time to complete this form. Please email this back to hello@cooplet.com or send to us:

Cooplet & Co. Catering & Events
The Hayloft Restaurant
Lower Clicker Road
Menheniot
Liskeard
PL14 3PJ

Please note a 20% deposit will be required before the taster event to confirm the date for your booking

We want to make the process as easy as possible and the followings steps will happen with your booking:

1. Provisional booking (this form) completed
2. Questionnaire returned and menu pack is created for you
3. A package price is created and agreed, and contract issued and signed. At this stage we require a 20% deposit to secure the date for the booking and progress to taster stage
4. A Taster arranged of the menu at The Hayloft on a Tuesday / Wednesday / Friday evening from 18:30. This includes the whole menu and can be served for up to 6 people (£30 per head for the taster- tasters are optional)
5. From the taster your menu pack is agreed, and this is sent off to you to be signed off.
6. We leave you to the planning, but are always available if you need us
7. 6 months prior we require a further 50% of the total balance (70% paid at this stage)
8. 6 weeks prior we will contact you to confirm the menus and request final numbers, tables plan and pre orders
9. 3 weeks prior we require the final adjusted payment
10. 1 week we will contact you to confirm the menu packs and timings for the day, these can be changed up until the morning of the day of the event

If there is anything else, we can help with during any of the timelines above please do not hesitate to contact us.

The Cooplet & Co. Team

www.cooplet.com 01503 240 241 hello@cooplet.com. Cooplet & Co. is a trading name of Cooplet LTD